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## Secondary teacher cv template uk

You are successfully logged out of your randstad account You have successfully deleted your account if you are someone who wants to make a real difference in young people's lives then teaching could be the ideal career choice. Teaching is challenging but incredibly rewarding, and with a potential career progression, a six-week holiday is far from the only benefit in the industry. There are a number of ways to get into teaching, including undergraduate and postgraduate study courses, so make sure you do your research and understand the pros and cons of each one. Teaching is also a surprisingly varied industry, from primary school teachers who will need broad knowledge to high school teachers who require a deep understanding of specific subjects. If you have a sense of linguistics, teaching English as a foreign language (TEFL) is a great choice. If you are entering the industry from university, there are great career opportunities with the potential for you to work your way up to head teacher. Alternatively, if you are already working in the industry and applying for a new position, make sure you highlight your previous achievements, such as positive Ofsted reports and classes exceeding expected grade targets - this will look particularly favourable to recruiters. Whether you are a new graduate or have worked in the industry for several years, teaching remains a satisfying and fun career with new and diverse challenges every day. Don't forget to download our cv template for teaching to help you with your next job application. Whether you're applying for primary teacher role offers or a secondary head of department jobs – you'll need a strong Resume if you want to land job interviews. A well-written resume will catch you and ensure you get the opportunities you deserve. This step-by-step guide, along with 2 examples of a teacher's RESUME (one primary and one secondary) will show you exactly how to create your own attractive resume that will have recruiters and schools desperate to meet you. Content of the Guide Example of CVs of Teachers Structuring your CV profile/personal statement Work experience Education What do employers want to see in your cv? Example of a primary teacher's CV - - Example of a high school teacher's CV These two examples of CVs should give you a good idea of what a teacher's CV looks like and what type of information it should contain. Now I will provide step-by-step guidance on the exact process that you can use to create a winning CV teacher (Resume). The guide will show you my recommended structure and formatting, and will also discuss the type of content that recruiters and schools will expect on your resume. See also: Our assistant teaching example CV – Academic Resume example Structuring resume + style and format Structure and format of your RESUME both play an important role in the success of your applications because they determine how easy it will be for people to read your resume, and how clearly you can highlight the basic The diagram below gives an overview of how your CV should be laid out and styled for best results. CV section overview In accordance with the above scheme your CV should be divided into 5 main sections: Contact details - Added to the top of your CV, To allow you recruiters to easily contact you Profile / Personal Statement - Introductory paragraph, which catches the attention of readers and summarizes your skills Basic skills - Bullet pointed out a list of your most valuable skills and knowledge work experience - A list of your previous work focusing on your teaching role Education - Summary of your most important and relevant qualifications Formatting your RESUME it is best to keep it simple. Many people are tempted to use flashy patterns, pictures and bright colors in an attempt to stand out from the crowd. But in fact, these things often provide a bad reading experience and distract recruiters from all-important content. If you want to create a Resume that looks professional and allows readers to quickly find the information they need, I would recommend sticking to the following guidelines: Use a simple clear font that is easy to read and ensures that the size is not too small. Keep the color scheme modest - black text on a white background may seem boring, but it provides the best reading experience. Break the text up as much as possible – the big chunky points are the reader's worst nightmare, especially for recruiters who read hundreds of resumes each week. Keep your RESUME on 2 pages or less - If your resume is too long, recruiters and school won't read it all. Now I will guide you through each part in more detail and show you how to write each one effectively. Get your job done quickly with the Pro Job Hunter Package Get all our professional resume templates, envelope letters, LinkedIn templates, interview questions and more... Your Cv Profile You must have an impressive profile at the top of your RESUME to attract the attention of busy recruiters and school staff. A profile (sometimes called a personal statement for younger candidates) is an introductory paragraph that sits at the top of your Resume. Its goal is to entice readers by summarizing their skills at a high level, and to show their well-being for the roles they apply to. Keep your profile brief Your profile is the very first thing the reader will see when you open your resume, and you only have a few seconds to ensure you keep their attention. For this reason, you need to keep your profile short and punchy by providing an overview of your offers and not being too grainy. Quick tip: If you're not trying to write with perfect diction, try a free grammar checker like Grammarly. See more examples of CV profiles Sell your profile needs to impress recruiters and encourage them to read the rest of your RESUME with enthusiasm, so make sure you write convincingly and highlight your biggest Customize your profile to target learning roles so that your CV profile is must be strongly adapted to your target roles. Do some solid research positions that you're applying for, and make sure you reflect the key requirements of the candidates in your profile. What information should you include in your teacher's RESUME profile? Qualifications – Teaching is a highly regulated profession and there are obviously a number of educational requirements that you need to meet, so whether you have a PGCE, a bachelor's degree, or any other pedagogical qualification, you need to make it clear very early in your resume. Subject/curriculum knowledge – Schools need to know exactly what you can teach before deciding whether you will have the right to the vacancies they have. Where you have taught – The learning environment can vary greatly, and different teaching styles are required to suit each one. Give recruiters an early indication of your abilities by stating whether you've taught in a city-center elementary school, private high school, college, or anywhere else. Age taught - Teaching at the kindergarten level requires different skills for teaching 15-16 years, so it is wise to list the age groups that you have taught. Duties outside the classroom - Maybe you're the head of the annual group? or the subject of the department? If so, these are great ways to demonstrate your determination and ability. Add a list of basic skills Under your profile, add a short section with a pointed bullet divided into two or three columns to highlight all your most valuable talents. This creates a snapshot of your abilities that can be digested in seconds – great for capturing the attention of busy recruiters. See also: Examples of teacher cover letters Your work experience Once you have your CV has run out with your profile and basic skills, it's time to go into detail with your work experience. In most cases, you should list your roles in reverse chronological order (current to oldest), but do not place non-teaching roles above teaching roles. For example, if you're currently working a part-time bar job, but you're teaching placements last year – don't dedite your experience with bar roles. In this case, you need to start with teaching placements to draw attention to your relevant experience and ensure teaching work is not missed by readers – bar work can be added lower down resume because it is not so relevant here. When writing a CV, you should always focus on your work experience in your teaching positions – even if you only have voluntary roles or placements at universities. Structuring your roles Role descriptions provide employers with a great opportunity to show employers how you apply your skills in the workplace and what impact you have. The diagram below shows the best way to structure roles if you want to create context for readers and view information in a way that is easily digestible. Here's how to fill each role segment in a teacher's resume.... Role outline Set a scene for the reader and create context using short sentences 1-2 to briefly outline (school/college/uni) and outline the age group and subjects you teach. For example, The Role of a Class Teacher for a highly successful London primary school, which leads a class of 32 year 4Sponsibility students to prove their skills in action, includes a list of all the important duties you perform. Keep them sorted and sharp for easy reading, and try to show your impact where possible. For example, planning teaching in accordance with the curriculum to ensure a rigid effective learning experience for pupils with maximum progress Implementing rigorous but fair class management policies that allow always focused class achievements to round up their roles by marking some impressive achievements at the end. Ideally, your achievements should show good examples of opportunities when you've gone extra-mile to get results for your students or employers. For example, Better exam results across the classroom by 30% and achievement cards for 90% of pupils Introduced new sports after school sessions that saw attendance levels > 30% your education Indicate your education at the bottom of your CV to complete. For most teachers it will be a baccalaureate exam, level and degree, along with professional teaching qualifications. While your full education details should be at the bottom of your resume, you should still mention your most important qualifications at the top of your RESUME in your profile or basic skills – such as teaching degree, PGCE etc. Because you don't want us to miss them. What employers want to see in their cv now that you know how to structure and write their CV, let's look at the basic requirements for teaching roles. Here are some of the main requirements that recruiters will look for in your resume, but of course there will probably be others – depending on your unique situation. Classroom/behaviour management – The ability to control students and implement effective classroom management strategies is essential for education. Planning – Planning teaching and resources is a key part of long-term education delivery, so your Resume must include solid examples of planning. Evaluation and performance monitoring – Without the ability to monitor students' performance and evaluate their abilities, it is difficult to achieve and demonstrate results. Curriculum Knowledge – Whether you have a strong KS1 knowledge or are specifically focused on math and English, it is crucial to highlight your expertise in your CV. Writing a teacher's CV – conclusion As a teacher, it is important that you question your ability to educate pupils and contribute to their long-term By running your CV with a profile that outlines your pedagogical skills, knowledge of subjects and the specialization of the age group, you will overcome the first obstacle that will attract the attention of recruiters. If you pack up your roles full of vital pedagogical skills and demonstrate the impact you have in the classroom, you will demonstrate your value and ability to apply your skills and educate pupils. Combine this information with a neat, easy-to-read structure and you'll see plenty of app responses and interview requests. Good luck finding a job! Get your job done quickly with the Pro Job Hunter Package Get all our professional resume templates, envelope letters, LinkedIn templates, interview questions and more... More...